

Good Afternoon,

CARA wanted to send a quick email to members and staff with regards to questions and concerns on the coronavirus (COVID-19) and how it may affect Association business.

CARA continues to monitor communications from local, provincial and federal agencies in order to stay informed and assess the need for any changes to our day to day services or to events being organized by CARA.

At this time CARA has not cancelled any scheduled courses or meetings that have been announced, but we are considering alternative delivery methods in case the need arises. We are also making contingency plans in case we need to deliver administrative services remotely.

In the interim, we are asking members and staff to be mindful of their own personal health circumstances and if they are experiencing any flu-like symptoms or have travelled outside the country - especially to areas of concern (cruises for example), that they be respectful to others and consider not attending Association events until they are satisfied they are not symptomatic.

Internally, please be aware that staff are being instructed to stay home and get assessed if they are in any way feeling ill and exhibiting any of the symptoms associated with COVID-19. We are taking this precautionary, conservative approach out of respect for our staff's health and while this may impact delivery speed on some services to members, we feel this is the right approach to take for all concerned.

Please find below some links that the Red Deer Chamber of Commerce has compiled that will allow you to stay informed and updated as events unfold.

CARA leadership will continue to monitor the situation and provide updates to members and staff as events continue to evolve. Thank you for your cooperation and understanding as we continue to learn about the impact that this event has for us all.

Regards,

Larry Westergard  
For  
Allan Melbourne – 2020 President

## **Information Resources compiled by Red Deer Chamber of Commerce**

### **Monitor**

Stay up-to-date with the situation and the nature of COVID-19 itself:

[Centre for Disease Control and Prevention](#)

[World Health Organization - COVID-19 Outbreak](#)

[Government of Canada COVID-19: Outbreak Update](#)

[Government of Alberta - COVID-19 Info for Albertans](#)

### **Prevent**

Use best practices to prevent the spread of COVID-19:

[Health Canada decision-making guidelines for mass gatherings during  
COVID-19](#)

[CDC - Keeping your workplace, school, home and business safe](#)

### **Prepare**

Ensure your business is prepared to handle a case or business  
disruption:

[Canadian Chambers of Commerce - COVID-19 Pandemic Preparedness  
for Business](#)

### **Respond**

Follow all public health guidelines if you or a member of your team, is  
experiencing symptoms:

Call [Health Link at 8-1-1](#) for instructions if you, or a member of your  
team, is experiencing symptoms such as fever, cough, difficulty  
breathing and have traveled outside of Canada, or were exposed to  
someone who has COVID-19.

[Self-Isolation Information Sheet](#)

### **Other COVID-19 Information**

[Government of Canada COVID-19 Travel Advice](#)

[Government of Canada \\$1 billion COVID-19 Response Fund](#)

[City of Red Deer's COVID-19 Response](#)